**Kelly R. Jones**

123 Main Street, Apt. 101

New York, New York 10001

Mobile: 202-555-1234

kellyjones@example.com

**Objective**

 Environmental management position with national environmental agency.

**Summary**

* Internship experience with Ohio Department of Natural Resources
* Committed to professional management of environmental resources
* Magna Cum Laude graduate with BS in Environmental Management

**Education**

 **Bachelor of Science in Environmental Management, May 2023**

 **Illinois State University, Normal, Illinois**

 Graduated Magna Cum Laude with a GPA of 3.6 on a 4.0 scale

 **Courses included:**

 Environmental Engineering Special Studies in Natural Resources

 Integrated Resource Planning Environmental Education

 Environmental Interpretation Solid and Hazardous Waste Management

 Energy and Mineral Resources Soil and Water Resources

**Experience**

 **Summer Internship, June 2022-August 2022**

 **Ohio Department of Natural Resources, Columbus, Ohio**

* Responsible for collection of all field data for Watershed Program, including establishment of standards for measurement and assessment
* Co-authored report to the Governor’s office on the progress being made in the Watershed Program
* Assisted in the development of the yearly deer herd management program, including conducting field audits
* Honored as Outstanding Summer Intern of the Year and presented with an engraved plaque by the Director of the Department of Natural Resources

 **Recycling Coordinator, August 2020 to Present**

 **Illinois State University, Normal, Illinois**

* Established the recycling program on campus
* Acted as liaison with campus Waste Management representatives to develop program for collection and recycling of solid wastes
* Launched Payback Time program to provide incentive to students for recycling aluminum and plastics

**Activities**

* Campus Co-chair, Earth Day, 2021 and 2022
* Benson Jones Scholarship recipient (full four-year scholarship)

©2023 CollegeGrad LLC. All rights reserved. For personal, individual use only. Templates available for free download at [CollegeGrad.com/resumes](https://collegegrad.com/resumes)